

Shana Park Homeowners Association

April 2026 - Board of Directors Meeting Minutes

Date: April 14, 2026

Time: 7 PM

Location: Arlene's House

1. Call to Order

The meeting was called to order at 7:05 PM

2. Roll Call

Board Members Present: All board members present.

Board Members Absent: None.

3. President Report:

Washington State has mandated that all HOA's to resubmit new CCR's by January, 2028. This mandate will have an impact on the approved motion at our annual meeting regarding the process of increasing our annual dues. The presidents suggested that we work on the required CCR's over the next year and send the changes out for a vote which will include the motion regarding increased dues to \$210.00.

4. Secretary Report / Previous Minutes

Review and approved February and March Meeting notes

February and March meeting were motioned and approved by the Board

Annual meeting draft notes are pending as we confirm the conversation from Lot 118. Bob was able to confirm the conversation at the annual meeting which the Secretary will add to the draft and reviewed by the Board for accuracy before posting to the website.

5. Treasury Report

Deposits to the HOA account for March totaled \$1,503.12 as of the date of this meeting. Only two homeowners that haven't paid annual dues.

March PSE payment was moved to April due to PSE making a correction prior to billing date.

The 2026 budget was motioned and approved by the board.

6. Website

Rearrange document section

Steve requested the December final and January budget reports for posting to the website

Will add waxwing reports to website

Historical CCR's documents were rearrange in the document section of the website

7. Old Business

PSE Streetlight Issue: Mike has taken over for Josh

- A bucket truck is required to determine what is wrong with the light
- Totem Electric is willing to stop by in July with their bucket truck and assess the light for free since they are working nearby.
- Mike is in contact with two other companies who have bucket trucks for a possible assessment.

Tree Maintenance / Removal:

Trees #2, #3, #6, #7, #8 and #8.1 were removed and a check was sent to Monkey tree for their service per March meeting notes. **Completed**

Lot 43 Tree Alter-Trac Request: Waxwing performed assessment, waiting on report.

Lot 109 – 3 large maples, which were reported as poor by Waxwing, has a quote from Monkey Tree for \$7,700 plus Tax. The board motioned and approved the work to be completed. With one tree straddling the homeowner's lot, Arlene will speak with the homeowners regarding help with paying for the removal of the trees.

8. New Business

Lot 122 – Storvick alter tract request for building construction approved and signed by the President.

Lot 33 – Alter Tract were approved and signed by the President. Cabling of large maple near

Lots 74 and 73 will be pursued pending final quotes.

Large Cotton wood on Normandy – received new bids for both trimming and removal. The Board will review all the new bids. Process is moving forward.

Very Large tree (3) trunk tree near the intersection of Normandy and Viewridge was assessed for decay using Resistograph. Waxwing report indicates that the tree is high risk with decay in the stems. Removal is highly recommended and using cables to support the trees and pruning might reduce the risk from high to moderate. Board as asked Bob to get a quote for removal while Arlene will get a quote for cabling.

The BOD agrees we need an assessment to cover the cost of the greenbelt tree work. Arlene will write the assessment and mail it out by the end of May.

Update Bylaws was discussed to coincide with the new CCR's.

8. Motions Passed

1. Approval of monthly meeting for February and March
2. Approval of the 2026 HOA Budget.
3. Approval of Lot 109 tree removal

8. Next Meeting

The next SPHOA Board Meeting will be held May 10 at 7:00 PM.

9. Adjournment