

## **Shana Park Homeowners Association May 2026 - Board of Directors Meeting Minutes**

Date: May 12, 2026

Time: 7 PM

Location: Arlene's House

### **1. Call to Order**

The meeting was called to order at 7:00 PM

### **2. Roll Call**

Board Members Present: All board members present.

Board Members Absent: None.

### **3. President Report:**

Spring has sprung and our trees are in full bloom. Unless the tree is at high risk to structures, I recommended to push it to early fall. Our annual summer garage sale is coming up the third weekend in June. (6/19-20)

### **4. Secretary Report / Previous Minutes**

Review and approved April Meeting notes – Motion and approved

Annual meeting draft notes are ready to post to website

### **5. Treasury Report**

April budget report – Motion and approved

Two houses still unpaid, Lot 130 (burnt home) and another

Recommend an assessment due to greenbelt tree issues – process to be reviewed

### **6. Website**

Work on posting to draft meeting notes within two weeks.

Work on posting all waxwing reports – Arlene will send reports to Steve

Will update February and March budget reports due to error in meeting line item.

## 7. Old Business

PSE Streetlight Issue: Mike update

- Three other companies have been asked to troubleshoot why the light isn't working and provide estimates.

### **Tree Maintenance / Removal:**

Lot 42/43 Tree Alter-Trac Request: Arlene will send a letter to homeowners regarding the Waxwing report and our next steps.

Lot 109 – Thursday May 28<sup>th</sup> Monkey tree will remove the trees. The homeowner will contribute to the removal of one tree since it splits the property.

Cottonwood #4 & #4.1 from October Waxwing Assessment: Arlene will send a letter and speak with the homeowners about our findings and discuss next steps with homeowners.

Discuss Large Decaying Maple – Cabling bids to reduce the risk associated to the tree and get removal bids.

Assessment Notice discussion –

1. Motion: to send assessment notification to each homeowner once the BOD has complete details and give the homeowners one month to review before sending out assessment payment request. Approved

## 8. New Business

Nothing new

## 9. Motions Passed

1. Approval of monthly meeting April
2. Approval of the April 2026 HOA Budget.
3. Approval of Assessment notice

## 8. Next Meeting

The next SPHOA Board Meeting will be held June 9 at 7:00 PM.

## 9. Adjournment