

Shana Park Homeowners Association

June 2026 - Board of Directors Meeting Minutes (Draft)

Date: June 9, 2026

Time: 7 PM

Location: Arlene's House

1. Call to Order

The meeting was called to order at 7:00 PM

2. Roll Call

Board Members Present: All board members present.

Board Members Absent: None.

3. President Report:

Annual summer HOA community garage sale upcoming. Will inform HOA members via signage.

4. Secretary Report / Previous Minutes

Review and approved May Meeting notes – Motion and approved

5. Treasury Report

May budget report – Motion and approved

One houses still unpaid, Lot 130

6. Website

Website renewal fee was a surprise to our budget. 3yr was over \$549

Arlene to send Steve the January budget report for website

7. Old Business

PSE Streetlight Issue: Discussion on quotes, Mike is recommending Capital electric to perform the work. First, Arlene will contact PSE to confirm there is power to the light before final discussion.

Tree Maintenance / Removal:

Lot 42/43 Tree Alter-Trac Request: Arlene sent a letter to homeowners regarding the Waxwing report and our next steps. Arlene will follow-up.

Lot 109 – Thursday May 28th Monkey tree will remove the trees. The homeowner contributed to the removal of one tree since it splits their property.

Cottonwood #4 & #4.1 from October Waxwing Assessment: Arlene sent a letter and spoke with the homeowners about our findings and discuss next steps with homeowners. Arlene will invite the owners to our July meeting.

Cabling/removal discussion for trees near lot 72 & 73 and large Maple. BOD decided to cable the trees identified and review in 2-3 years.

Special Assessment Notice discussion – Greenbelt trees identified by professional arborist Waxwing, are considered high risk and dangerous to the homeowner’s property. Our current contingency budget is insufficient to cover the cost associated with the high-risk assessment.

Motion: Board of Directors approve a special assessment to cover safety concerns within the greenbelt. Approved

8. New Business

Board approves the treasurer to purchase all supplies necessary for special assessment letters and statements.

9. Motions Passed

1. Approval of monthly meeting May
2. Approval of the May 2026 HOA Budget.
3. Approval of Assessment notice

8. Next Meeting

The next SPHOA Board Meeting will be held July 14 at 7:00 PM.

9. Adjournment